

NOTICE:
Town of Rockland
ROCKLAND TEEN CENTER MEETING MINUTES:
Monday, December 7th at 7:30 PM

Location: Community Center Bldg. Union Street

Agenda:

Meeting start time: 7:35pm

Attendees:

Nicole Hutchko, Kirsten Macdonald, Mark Underwood, Jacqui Gervais

Absent: N/A

Old Business:

1. Supply shopping-
 - a. Mark will do the B.J.s shopping this Friday.
 - b. Jacque will purchase gifts for Holiday party raffle.
 - c. Nicole will review outdated Xbox games to turn in and purchase newer games.
2. W.B. Mason
 - a. Nicole will contact W.B. Mason rep Franks supervisor about furniture repair.
3. Art Mural
 - a. Kirsten is in contact with the Director for the Art Mural. Meeting was rescheduled. Will have update for next meeting
4. Employee Vacation
 - a. Andy has created a web page for staff and committee members to access. This web page will keep all parties up to date as to who has upcoming vacations. Andy will also print out a hard copy to be posted in the TC communications area.
5. Rugs
 - a. Nicole picked up new rugs secured by Kirsten at the Rug Merchant.
 - b. Teens will have picture taken with new rugs and TC board will mail a thank you card with certificate to the Rug Merchant.

New Business:

1. Introductions were made by Nicole.
2. PR strategies for the Teen Center.
 - a. Jacqui will revamp the RTC webpage and logo.
 - b. Nicole will give Jacqui email for WRPS to streamline advertisement.
 - c. The RTC will sponsor a Softball and Little League Baseball team in the spring. Nicole will get paperwork by next meeting.
3. General discussion
 - Holiday party will be held on December 18th. \$2.00 at the door with door prizes. Tad the Dj will be here to do a holiday trivia game followed by music and dancing.
 - Holiday raffle
 - Movie basket

- Beats by Dr. Dre
 - Candy guess game
 - Itunes gift card.
 - Cookie trays
 - Box of hot chocolate
4. Staff are concerned about cleaning materials. The mops and buckets have disappeared?
 - a. Jeanne will be notified.
 5. Nicole will look into booking a bus for skatetown for the end of January.

Next Meetings:

January 4th at 7:30pm

February 1st at 7:30pm

March 7th at 7:30pm

April 4th at 7:30pm

May 2nd at 7:30pm

June 6th at 7:30pm

Next Meeting Agenda Items:

- ❖ Key tag system
- ❖ Treasurer Report/Budgeting
- ❖ Volunteers
- ❖ Incentives and Ideas
- ❖ Mural
- ❖ Outings and events for the rest of the year
- ❖ PR Update

Adjournment

Meeting end time: 8:55pm